AMPSSURVSILVER-26-27: 0623 - Clearwell C of E Primary School
Gloucestershire County Council

Questionnaire Code	QST013264		
Questionnaire	AMPSSURVSILVER-26-27 - Service Level Agreement - Property Care Silver, Surveyor Inspection - 26-27		
Site	0623 - Clearwell C of E Primary School	**Building**	062301 - Clearwell C of E Primary School
Owner	Mike German	**Contact**	Lead Surveyor (AMPS) - Facility Contact - 108520
Current	Y	**Date**	30/09/2026
Completed Date	14/07/2026	**Status**	COMPLETE
Grade			
Comment			

01 - Introduction

Introduction

02 - PREMISES

PREMISES

Photo:

Building: 062301 - Clearwell C of E Primary School

Room:

Specific Location:

01 - Managed By
Surveyor Inspection Schools - Silver

Photo:

02 - Delivery Surveyor completing inspection MG - Mike German

Photo:

03 - Visit Frequency
Annual

Photo:

04 - Site Responsible Person (SRP)? BM - Business Manager

05 - Meeting today? BM - Business Manager

03 - ANNUAL COMPETENCY (SCH)

ANNUAL COMPETENCY (SCH)

Photo:

Building: 062301 - Clearwell C of E Primary School

Room:

Specific Location:

01 - Asbestos Register
Use of the Asbestos Register and Asbestos Management Plan. Manage the outcomes of the survey and implementation?

Photo:

Comments: Business Manager

02 - Site Responsible Person has undertaken appropriate asbestos awareness training in the last 2 years?
Site Responsible Person has undertaken appropriate asbestos awareness training in the last 2 years? Yes

03 - Water Hygiene
Water Hygiene (including Legionellosis) Risk Assessments and manage outcomes of risk?

Photo:
Comments: Business Manager

04 - Site Responsible Person
Site Responsible Person has undertaken appropriate Water Hygiene training in the last 3 years?

Photo:
Comments: Business Manager

05 - Risk Assessment
Risk Assessment - buildings/services works?

Photo:
Comments: Business Manager

06 - Safe Working
Safe Working for contractors or others undertaking works on a building?

Photo:
Comments: Business Manager

07 - Supervision of Works
Supervision of contractors/consultants?

Photo:
Comments: Business Manager

08 - Fire Risk Assessment
Fire Risk Assessments - Management of all areas of Fire Risk Assessment, undertake Risk Assessments, review and record updates?

Photo:
Comments: Business Manager

09 - Buildings Health & Safety
Buildings Health & Safety Inspections – Routine Health & Safety checks?

Photo:
Comments: Governors

10 - Equality Act (2010)
Equality Act (2010) - Understand the Equality Act (2010) (formerly DDA) and action buildings issues arising?

Photo:
Comments: Business Manager

11 - Premises Management
Premises Management/Maintenance Planning?

Photo:
Comments: Business Manager

12 - Writing Briefs
Writing briefs for consultants/contractors?

Photo:
Comments: Business Manager

13 - Energy and Water Purchase
Energy and Water Purchase, Conservation and Sustainability?

Photo:
Comments: Business Manager

04 - HAZARDS - Management

HAZARDS - Management

Photo:

Building: 062301 - Clearwell C of E Primary School

Room:

Specific Location:

01 - Asbestos Policy

Asbestos Policy

Photo:

01 - Do the Site Responsible Person/key premises users know how to access the GCC Asbestos Policy?
Policy is available on Civica Property Management system (CPM).

Yes

Photo:

02 - Asbestos Register

Asbestos Register

Photo:

01 - Does the premises have an Asbestos Register centrally recorded (in CPM or equivalent)?
Asbestos Register must be centrally stored in CPM or equivalent, in accordance with HSE guidelines and GCC Policy.

Yes

Photo:

02 - Is there a hard copy of the Asbestos Register in the Premises Log Book?
An Asbestos Register containing all known details of Asbestos Containing Materials at the premises, is to be retained in the Premises Log Book, in accordance with HSE guidelines and GCC Policy.

Yes

Photo:

03 - Is the Asbestos Register up to date?
The Authorised Person(s) (Delivery Engineer/Delivery Surveyor) shall review the Asbestos Register retained on site, at intervals not exceeding one year.

Yes

Photo:

Comments: 9/08/2022

04 - Has the Asbestos Register been reviewed regularly and appropriately and updated to reflect any changes?
Refer to risk assessments for the appropriate frequencies and level of competency required to undertake the reviews.

Yes

Photo:

05 - Have actions arising been carried out appropriately?

Yes

Photo:

03 - Asbestos Management Plan

Asbestos Management Plan

Photo:

01 - Does the premises have an Asbestos Management Plan centrally recorded (in CPM or equivalent)?
Asbestos Management Plan is centrally stored in CPM or equivalent, in accordance with HSE guidelines and GCC Policy.

Yes

Photo:

02 - Is there a hard copy of the Asbestos Management Plan in the Premises Log Book?
The Asbestos Management Plan must be retained in the Premises Log Book.

Yes

Photo:

03 - Has the Asbestos Management Plan been reviewed regularly and appropriately and updated to reflect any changes?
The Asbestos Management Plan must be reviewed on at least an annual basis by the Authorised Person.

Yes

Photo:

04 - Is the Asbestos Management Plan up to date?
The Asbestos Management Plan must be reviewed on at least an annual basis by the Authorised Person(s) (Delivery Engineer/Delivery Surveyor).

Yes

Photo:
Comments: 30/09/2025

05 - Is the responsibilities section of the Asbestos Management Plan completed and up to date, including duty holder section?
Roles and responsibilities are clear and recorded.

No

Photo:
Comments: Dutyholder is the Chief Executive of GCC

06 - Have actions arising been carried out appropriately?
Actions identified must be actioned appropriately and recorded in CPM module.

Yes

Photo:

04 - Fire Risk Assessment

Fire Risk Assessment

Photo:

01 - Do the Site Responsible Person/key premises users know how to access the GCC Fire Risk Assessment Policy?
Policy is available on CPM.

Yes

Photo:

02 - Does the premises have a Fire Risk Assessment centrally recorded (in CPM or equivalent)?
Every premises must have a Fire Risk Assessment carried out by a competent person, centrally stored in accordance with the GCC Policy.

No

Photo:

03 - Is there a hard copy of the Fire Risk Assessment in the Premises Log Book?
A hard copy of the Fire Risk Assessment must be retained in the Premises Log Book.

Yes

Photo:

04 - Has the Fire Risk Assessment been reviewed and updated within the last 12 months?
Fire Risk Assessments must be reviewed and updated at least annually. Appendix 1 of the GCC FRA Policy has been provided as a means of recording any amendments at least annually to the current Fire Risk Assessment. This provides a means of scheduling and phasing any recommendations/works required from the last risk assessment, as well as documenting management processes and evidencing GCC or School devolved responsibilities (depending on the site status).

Yes

Photo:

05 - SURVEYORS INSPECTION SCHOOLS - Silver

SURVEYORS INSPECTION SCHOOLS - Silver

Photo:

Building: 062301 - Clearwell C of E Primary School

Room:

Specific Location:

01 - Fire Safety

Fire Safety

Photo:

01 - Fire Risk Assessments have been instructed by school within the last 3 years by external competent person?	Yes

Photo:

Comments: 23/10/2023

02 - If no, what action required/taken?	
03 - Fire doors have been inspected within the last week by the Site Responsible Person or competent person. Signage is in place on doors and for fire exit routes?	Yes

Photo:

04 - If no, what action required/taken?	
05 - All actions arising from the fire doors inspection have been actioned and recorded in the Premises Log Book? Fire doors to be checked and actions recorded.	Yes

Photo:

06 - If no, what action required/taken?	

01 - Building Related Items

Building Related Items

Photo:

01 - Safety eye bolts/cradles have been inspected and tested within the last 12 months by a competent contractor? Issues dealt with and recorded appropriately.	

Photo:

Comments: N/A

02 - If no, what action required/taken?	
03 - Fixed playground (including soft play and gym equipment) has been inspected/tested in the last 12 months by a competent contractor? Items arising have been dealt with and recorded appropriately.	Yes

Photo:

04 - If no, what action required/taken?	
05 - Mobile/temporary structures have been inspected by school within the last 12 months? Items arising have been dealt with and recorded appropriately.	

Photo:
Comments: N/A

06 - If no, what action required/taken?

07 - Car parking and pedestrian segregation Risk Assessments have been carried out by the site responsible person, are relevant and available?
Reports reviewed and actions taken as appropriate.
Yes

Photo:
Comments: N/A

08 - If no, what action required/taken?

09 - Risk Assessment for the joint use of the building has been reviewed within the last 12 months by Site Responsible Person?

Photo:
Comments: N/A

10 - If no, what action required/taken?

11 - Safety Glazing has been reviewed in relation to Regulation 14 and there is a current survey stored centrally in CPM (or equivalent)?
Yes

Photo:

12 - If no, what action required/taken?

13 - All actions arising from the Safety Glazing inspection/survey have been completed?
Schools - sites are responsible.
Yes

Photo:

14 - If no, what action required/taken?

15 - Chimneys have been visually inspected within the last 12 months and any items arising have been dealt with?
Check structure and soundness of chimney stacks.
Yes

Photo:

16 - If no, what action required/taken?

17 - All actions arising from the Chimney Survey inspection have been completed?
Details of actions recorded appropriately.
Yes

Photo:

18 - If no, what action required/taken?

19 - Latest report for Lath and Plaster has been reviewed and actions arising have been completed and recorded in CPM (or equivalent)?
All actions arising from the Lath and Plaster report have been completed and recorded in CPM Questionnaire module.
No

Photo:

20 - If no, what action required/taken?
AMPS to commission a survey

21 - Latest Equality Act 2010 (Formerly DDA) Report has been checked and reviewed? Yes

Photo:

22 - If no, what action required/taken?

23 - Actions arising from the Equality Act 2010 (Formerly DDA) inspection by AMPS have been completed, as appropriate? Yes
Actions taken must be recorded in CPM.

Photo:

24 - If no, what action required/taken?

25 - Site Security Assessment has been completed in last 3 years? Yes
Assessment completed by an appointed consultant.

Photo:
Comments: 16/05/2024

26 - If no, what action required/taken?

27 - Actions arising from the Site Security Assessment have been completed and recorded? Yes
Actions taken. There is a link to the survey on Schoolsnet: School Security (gloucestershire.gov.uk)

Photo:

28 - If no, what action required/taken?

07 - DECLARATION

DECLARATION

Photo:
Building: 062301 - Clearwell C of E Primary School
Room:
Specific Location:

01 - No inspection has been made of any parts of the structure which are covered, unexposed or inaccessible. Mike German
The information is deemed to be a correct and true record completed in the presence of and accepted by the responsible Site Representative unless formal notification to the contrary is received within 10 working days of the date of inspection at ampsinspections@gloucestershire.gov.uk

Photo:

08 - CUSTOMER FEEDBACK

CUSTOMER FEEDBACK

Photo:

01 - Customer Feedback
Thank you for your time recently. As you were recently visited/audited by a member of the Asset Management and Property Services (AMPS) team and to monitor the effectiveness of this visit and the customer awareness of our team we would be grateful if you would complete the following brief survey. This allows us to target areas for improvement and provide a consistent and professional service.

Photo:

02 - Important Links
https://forms.office.com/e/EAv0awXzaa

Disclaimer - Recommended actions disclaimer.

Recommended actions disclaimer.

